

# Cowans Gap State Park Harvest Day Festival

## Food Vendor Application

**Please Note:** The Friends of Cowans Gap State Park will hold our 2021 Harvest Day Festival in compliance with COVID guidelines from The Pennsylvania Department of Conservation and Natural Resources (DCNR). If State Park activities are canceled or attendance is limited, we will notify vendors as soon as possible and refund payments.

**Saturday, October 16, 2021**  
**10:00AM – 3:00PM**

The Harvest Day Festival at Cowans Gap State Park, Fulton County, is a fun-filled day celebrating fall's wonderful bounty. Enjoy the fall foliage, pumpkin carving, environmental programming, apple cider pressing, hayrides, demonstrations, live music, craft vendors and more. The timeframe of this event coincides with the Fulton County Fall Folk Festival (FFFF) weekend which is the 3<sup>rd</sup> weekend in October. The FFFF is a county-wide event which draws thousands of visitors into the county to participate in the festivities. We welcome you and your business to be a part of the Harvest Day Festival!

### VENDOR INFORMATION:

- A space for food vendors is **\$50.00** per space. We can accommodate most food trailer sizes. Non-trailer spaces are 12' wide and 12' deep. Please pay via money order or personal or business check. **No cash will be accepted.** Vendor applications may be revoked for "Not Sufficient Funds" checks.

**Note:** Checks should be made out to **Friends of Cowans Gap State Park/PPFF**.  
Please write **"Harvest Day Food Vendor"** on the memo line of the check.

- Vendors MUST submit payment and completed application by **September 18, 2021** to reserve a space.
- On the following page, **please give a detailed list of all food and drinks that you would like to sell.** We reserve the right to limit types of food sold. NO chances or raffle tickets are permitted to be sold.
- **Please note: Transient food vendors are required to be licensed and registered with the Pennsylvania Department of Agriculture (PDA). For more information, please contact the PDA at (717) 787-4737.**

(continued on reverse side)

## **SET UP INFORMATION:**

- Food vendors must be set up at their assigned space by 9:30 a.m. on the day of the festival. Additional vehicles or utility trailers must be parked in the designated vendor parking area. *For the safety of visitors who arrive early, no vendors will be allowed to drive through the festival area past 9:00 a.m. on Saturday, October 16.*
- If you see an empty space before the festival begins, please do not assume your fellow vendor is not coming. The space has been paid for and belongs to the vendor who paid for it.
- For the safety of yourself and our visitors, food vendors with cooking appliances must have a fire extinguisher.
- Electric service is not available. *Generators are permitted at food booths.*
- Vendor spaces will be numbered – please bring your confirmation letter stating your vendor number with you to the festival.
- Please dispose of all trash in the dumpsters provided. All boxes should be collapsed before disposal. Recycling receptacles will be available for recyclable trash generated during the festival. Oil and grease disposal is not permitted on site.
- **Please Note:** If, due to inclement weather, the Harvest Day Festival is canceled by the Friends of Cowans Gap State Park, vendor fees will be refunded in full. If, however, the event is being held and the vendor chooses not to set up, their deposit will be non-refundable and processed as a donation to the Friends of Cowans Gap State Park.

## **VENDOR CHECKLIST:**

**Please mail:**

- Your application (did you sign at the X?)**
- Check or Money Order made out to *Friends of Cowans Gap State Park/PPFF*. Note "*Harvest Day Food Vendor*" on the memo line.**
- A list of all food and drinks you would like to sell.**
- You MUST send a self-addressed, stamped envelope (\$0.55/Forever postage stamp) to mail your confirmation or your application will not be processed!**

**TO:** Friends of Cowans Gap State Park  
P.O. Box 741  
Chambersburg, PA 17201

Attn: Harvest Day Application

If you have any questions or concerns about the information in this application, please contact the park office at 717-485-3948 or [cowansgapsp@pa.gov](mailto:cowansgapsp@pa.gov). Thank you.

## 2021 HARVEST DAY FESTIVAL - FOOD VENDOR APPLICATION

PLEASE COMPLETE IN FULL AND RETURN TO THE ADDRESS BELOW

**VENDORS:** Applications will be processed in the order they are received on a first-come, first-served basis. To reserve a vendor space, you **MUST** return your *completed application, a list of foods you would like to serve, payment by check or money order, and a self-addressed, stamped envelope* by September 18, 2021. **Incomplete applications will not be processed.**

Food Vendor Legal Name: \_\_\_\_\_

Food Vendor's Business Name (if any) \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ **\*\*PA Sales Tax License #:** \_\_\_\_\_

e-mail: \_\_\_\_\_

\*\* The PA Dept. of Revenue may require that participants possess a sales tax license number in order to sell their products. If you do not already have a number, please contact the Pa Dept. of Revenue at 717-787-1064 or register online at [www.pa100.state.pa.us](http://www.pa100.state.pa.us).

Trailer Size: \_\_\_\_\_

Generator: \_\_\_\_ YES \_\_\_\_ NO

Detailed description of food items to be sold:

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**Your signature on the following line verifies that you agree with all the terms of the application.**

X \_\_\_\_\_

Checks will be processed as received. **No refunds will be given after a space is assigned unless the event is canceled.** A limited number of vendor spaces are available. Checks will be returned to vendor applicants who are not accepted for the 2021 Harvest Day Festival. The Friends of Cowans Gap State Park reserves the right to limit or reject any vendor.

Sponsored by Friends of Cowans Gap State Park

### Please mail:

This page of your application. (Did you sign at the X?)

Check or Money Order made out to **Friends of Cowans Gap State Park/PPFF.**

Note **"Harvest Day Food Vendor"** on the memo line. No cash will be accepted!

**A self-addressed, stamped envelope (\$0.55/Forever postage stamp) to mail your confirmation or your application will not be processed!**

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