

Cowans Gap State Park

Harvest Day Festival

Craft Vendor Application

Please Note: The Friends of Cowans Gap State Park will hold our 2021 Harvest Day Festival in compliance with COVID guidelines from The Pennsylvania Department of Conservation and Natural Resources (DCNR). If State Park activities are canceled or attendance is limited, we will notify vendors as soon as possible and refund payments.

Saturday, October 16, 2021
10:00AM – 3:00PM

The Harvest Day Festival at Cowans Gap State Park, Fulton County, is a fun-filled day celebrating fall's wonderful bounty. Enjoy the fall foliage, pumpkin carving, environmental programming, apple cider pressing, hayrides, demonstrations, live music, craft vendors and more. The timeframe of this event coincides with the Fulton County Fall Folk Festival (FFFF) weekend which is the 3rd weekend in October. The FFFF is a county-wide event which draws thousands of visitors into the county to participate in the festivities. We welcome you and your business to be a part of the Harvest Day Festival!

VENDOR INFORMATION:

- A 12' deep x 12' wide space is **\$25.00**. Please pay via money order or personal or business check. **No cash will be accepted.** Vendor applications may be revoked from the event for "Not Sufficient Funds" checks.

Note: Checks should be made out to **Friends of Cowans Gap State Park/PPFF**. Please write **"Harvest Day Craft Vendor"** on the memo line of the check.

- Vendors MUST submit payment and completed application by **September 18, 2021** to reserve a space.
- Only handcrafted/handmade items are to be displayed and sold in the vendor area. Please provide a 4 X 6 photo of the types of crafts you plan to sell.
- The following items are not permitted to be sold at craft booths:
 - Ready-to-eat food (dry mixes are acceptable)
 - Chances or raffle tickets
 - Party-type or door-to-door sales items (Avon, Creative Memories, etc.)
 - Resale items.
- Park staff and volunteers will not provide transport for purchased items. If selling large and/or heavy items, please plan to assist buyers in moving items on the day of the event. It is the responsibility of the vendor/buyer to arrange for removal of items purchased.

(Continued on reverse side)

SET UP INFORMATION:

- Vendors must be set up at their assigned space by 9:30 a.m. on the day of the festival. One vehicle will be permitted to be parked behind vendor space if needed. Additional vehicles and utility trailers must be parked in the designated vendor parking area. *For the safety of visitors who arrive early, no vendors will be allowed to drive through the festival area past 9:00 a.m. on Saturday, October 16th.*
- If you see an empty space before the festival begins, please do not assume your fellow vendor is not coming. Spaces have been paid for and belong to the vendors who paid for them.
- Some spots are not level – please bring supplies to level your equipment. Bring your own tables and/or tents.
- Electric service is not available. *Generators are not permitted at craft booths.*
- Vendor spaces will be numbered – please bring your confirmation letter stating your vendor number with you to the festival.
- Please dispose of all trash in the dumpsters provided. All boxes should be collapsed before disposal. Recycling receptacles will be available for recyclable trash generated during the festival.
- **Please note:** If, due to inclement weather, the Harvest Day Festival is canceled by the Friends of Cowans Gap State Park, vendor fees will be refunded in full. If, however, the event is being held and the vendor chooses not to set up, their deposit will be non-refundable and processed as a donation to the Friends of Cowans Gap State Park.

VENDOR CHECKLIST:

Please mail:

- Your application (did you sign at the X?)
- Check or Money Order made out to **Friends of Cowans Gap State Park/PPFF**. Note **“Harvest Day Craft Vendor”** on the memo line.
- ONE 4 x 6 photo of types of crafts you plan to sell**
- You **MUST** send a self-addressed, stamped envelope (\$.55/Forever postage stamp) to mail your confirmation or your application will not be processed!

TO: Friends of Cowans Gap State Park
P.O. Box 741
Chambersburg, PA 17201

Attn: Harvest Day Application

If you have any questions or concerns about the information in this application, please contact the park office at 717-485-3948 or cowansgapsp@pa.gov. Thank you.

2021 HARVEST DAY FESTIVAL - CRAFT VENDOR APPLICATION

PLEASE COMPLETE IN FULL AND RETURN TO THE ADDRESS BELOW

VENDORS: Applications will be processed in the order they are received on a first-come, first-served basis. To reserve a vendor space, you **MUST** return your *completed application, one photo of crafts, payment by check or money order, and a self-addressed, stamped envelope* by **September 18, 2021**. **Incomplete applications will not be processed.**

Craft Vendor Legal Name: _____

Craft Vendor's Business Name (if any) _____

Address: _____ City, State, Zip: _____

Phone: _____ ****PA Sales Tax License #:** _____

e-mail: _____

** The PA Dept. of Revenue requires that craft fair participants possess a sales tax license number in order to sell their crafts. If you do not already have a number, please contact the Pa Dept. of Revenue at 717-787-1064 or register online at www.pa100.state.pa.us.

Detailed description of items to be sold: _____

*Only pre-approved items are to be displayed and sold in your exhibit area. If any other items are found in your display, you will agree to remove them when asked to do so. Anyone refusing to comply will be asked to leave the show without any refund of fees paid. **Your signature on the following line verifies that you agree with all the terms of the application.***

X _____

Checks will be processed as received. **No refunds will be given after a space is assigned unless the event is canceled.** A limited number of vendor spaces are available. Checks will be returned to vendor applicants who are not accepted for the 2021 Harvest Day Festival. **The Friends of Cowans Gap State Park reserves the right to limit or reject any vendor.**

Sponsored by the Friends of Cowans Gap State Park

Please mail:

- This page of your application. (Did you sign at the X?)
- Check or Money Order made out to **Friends of Cowans Gap State Park/PPFF.**
- Note **"Harvest Day Craft Vendor"** on the memo line. No cash will be accepted!
- One 4 X 6 photo of the types of crafts you plan to sell.
- A self-addressed, stamped envelope (\$0.55/Forever postage stamp) to mail your confirmation letter or your application will not be processed!**

TO: Friends of Cowans Gap State Park

P.O. Box 741
Chambersburg, PA 1720

Attn: Harvest Day Application