

Cowans Gap State Park Harvest Day Event

Food Vendor Application

Saturday, October 15, 2016
10:00AM – 5:00PM

The Harvest Day Festival at Cowans Gap State Park, Fulton County is a fun filled day celebrating falls wonderful bounty. Enjoy the fall foliage, pumpkin carving, environmental programming, apple cider pressing, seed-roasting, hayrides, demonstrations, live music, craft vendors and more. The timeframe of this event coincides with the Fulton County Fall Folk Festival (FFFF) weekend which is the 3rd weekend in October. The FFFF is county wide event the draws thousands of visitors into the county to participate in the festivities. We welcome you and your business to be a part of the Harvest Day event!

VENDOR INFORMATION:

- A space for food vendors is **\$75.00** per space. We can accommodate most food trailer sizes. Non-trailer spaces are 12' wide and 12' deep. Please pay via money order or personal or business check. **No cash will be accepted.** Vendors may be revoked from the event for NSF checks.

Note: Checks should be made out to *Friends of Cowans Gap State Park*. Please write in the memo line *Harvest Day Vendor*.

- Vendors MUST submit payment and completed application by **September 30, 2016** to reserve a space.
- On the following page, please give a detailed list of all food and drinks that you would **like** to sell. We reserve the right to limit types of food sold. NO chances or raffle tickets are permitted to be sold.
- **Please note: Transient food vendors are required to be licensed and registered with the Pennsylvania Department of Agriculture (PDA). For more information, please contact the PDA at (717) 787-4737.**

(continued on reverse)

SET UP INFORMATION:

- Vendors will be permitted to set up at their own risk on their assigned space beginning Friday, October 14, after 2:00 p.m. Vehicles and utility trailers must be parked in the designated vendor parking area. Overnight security will not be provided. One vehicle will be permitted to be parked behind vendor space if applicable.
- You must be set up by 9:30 a.m. on the day of the festival. *For the safety of visitors who arrive early, no vendors will be allowed to drive through the festival area past 9:00 a.m. on Saturday, October 15.*
- If you see an empty space before the festival begins, please do not assume your fellow vendor is not coming. The space has been paid for, and belongs to the vendor who paid for it.
- For the safety of yourself and our visitors, food vendors with cooking appliances must have a fire extinguisher.
- Electric service is not available. *Generators are permitted at food booths.*
- Vendor spaces will be numbered – please bring your numbered confirmation card with you to the festival.
- Please dispose of all trash in the dumpsters provided. All boxes should be collapsed before disposal. Recycling receptacles will be available for recyclable trash generated during the festival. Oil and grease disposal is not permitted on site.

VENDOR CHECKLIST:

Please mail:

- Your application (did you sign at the X?)**
- Check or Money Order made out to **Friends of Cowans Gap State Park.****
- ONE 4 x 6 photo of types of crafts you plan to sell**
- You MUST send a self-addressed, stamped envelope (\$0.49/Forever postage stamp) to mail your confirmation or your application will not be processed!**

TO: Cowans Gap State Park
6235 Aughwick Road
Fort Loudon, PA 17224
Attn: Harvest Day Application

If you have any questions or concerns about the information in this application, please contact Ryan Donovan at 717-485-9103 or rydonovan@pa.gov. Thank you.

FOOD VENDOR APPLICATION

PLEASE COMPLETE IN FULL AND RETURN TO THE ADDRESS BELOW

VENDORS: Applications will be processed in the order they are received on a first-come, first-served basis. To reserve a vendor space, you **MUST** return your *completed application, one photo of crafts, payment by check or money order or cash, and a self-addressed stamped envelope* by September 30, 2016. **Incomplete applications will not be processed.**

Food Vendor Legal Name: _____

Food Vendor's Business Name (if any) _____

Address: _____ City, State, Zip: _____

Phone: _____ ****PA Sales Tax License #:** _____

e-mail: _____

** The PA Dept. of Revenue may require that craft fair participants possess a sales tax license number in order to sell their products. If you do not already have a number, please contact the Pa Dept. of Revenue at 717-787-1064 or register online at www.pa100.state.pa.us.

Please check one: New Participant Participant in 2014

Trailer Size: _____

Generator: YES NO

Detailed description of food items to be sold:

Your signature on the following line verifies that you agree with all the terms of the application.

X _____

Checks will be processed as received. No refunds will be given after a space is assigned. A limited number of vendor spaces are available and checks will be returned to vendor applicants who are not accepted for the 2016 Harvest Day Festival. The Friends of Cowans Gap State Park reserves the right to limit or reject any vendor.

Sponsored by the Friends of Cowans Gap State Park

Please mail:

- This page of your application. (Did you sign at the X?)
- Check or Money Order made out to **Friends of Cowans Gap State Park**. No cash accepted!
- ONE 4 x 6 photo of types of crafts you plan to sell.
- A self-addressed, stamped envelope (\$0.49/Forever postage stamp) to mail your confirmation or your application will not be processed!**

TO: Cowan Gap State Park
6235 Aughwick Road
Fort Loudon, PA 17224
Attn: Harvest Day Application